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SECURITY INFORMATION

NIS COMMITTEE MEETING NO. 147  
18 March 1953

1. The following were present:

Dr. Appleton	State
Mr. Clinton	State
Lt. Col. Pack	Army
Col. Kirgis	Navy
Lt. Jones	Navy
Lt. Col. Rush	Air Force
	CIA (Vice-Chairman)

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2. D/B Workload versus Production

The Vice-Chairman summarized for the information of the members a tabulation comparing the D/B workload and production accomplishment for the calendar year 1952 with that of 1951. This tabulation reveals that in 1952 the inflow of text and graphic material increased by 94% over that submitted in 1951, and that in 1952 D/B, with only a 3% increase in personnel on duty, processed and submitted to GPO 33% more material than in 1951.

The heaviest workload falls in Chapters II, III, and VI, and the Vice-Chairman stated that in an effort to maintain the editorial processing of these Chapters on a current basis, and cut down the existing backlog, the editorial staff in the units concerned has been increased, and steps are being taken to obtain still additional personnel. He expressed the hope that the backlog would be substantially reduced during the present year.

3. Quality versus Production Deadlines

The Vice-Chairman stated that the increase in production in D/B during 1952 was due in part to the increased quality of the contributions submitted by the agencies, but emphasized that there was still much room for improvement. Soundness of treatment and accuracy in the contributions serves to reduce processing time, and the Vice-Chairman urged the members to impress upon contributors the desirability of maintaining quality even though it might, in some instances, result in missing a submission date.

4. Return of NIS Manuscript and Graphics

The Vice-Chairman stated that in accordance with the expressed desire of the service members of the Committee edited copies of manuscript and originals of graphic material are being returned to the producers thirty days following the

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publication of the NIS elements concerned. Since starting the return of this material the State member has requested only the material which his agency specifically requests be returned, and another contributor has indicated that his office no longer desires the return of its manuscript and graphics. (Refer to NIS Committee Meetings Nos. 136 and 137, dated 1 July 1952 and 19 August 1952, respectively). In response to an inquiry by the Vice-Chairman as to whether any other agency wished to receive only specifically requested material, the members stated that they wished to have the present practice continued.

5. Notes re change in NIS Sections 21 and 26

The Vice-Chairman distributed copies of suggested notes to be attached to forthcoming NIS elements affected by the change in the title and content of Section 21, and the elimination of Section 26. He pointed out that at the inception of the NIS Program Section 21 was entitled, Oceanography, and that ~~these~~ Sections bearing that title were published. Subsequent to their issue, the Special NIS was introduced and Oceanography has since been treated in that NIS element. The information formerly presented in Section 26, Analysis of Military Regions, was moved into the Section 21 which was re-designated, Military Geographic Regions, and the Section 26 was dropped from the Chapter II Outline Guide. This results in three different situations which would create confusion among the users. In order to clarify these, the Vice-Chairman suggested the use of the following notes:

*See NIS  
Meeting No. 140*

For NIS in which Section 26 was issued but not Section 21

Section 21, Military Geographic Regions, issued in accordance with the provisions of the NIS Standard Instructions established June 1951, supersedes the previously published Section 26, then entitled Analysis of Military Regions.

For NIS in which Section 21 was issued but not Section 26

Section 21, Military Geographic Regions, is issued in accordance with the provisions of the NIS Standard Instructions established June 1951. Oceanography, issued before January 1952 as Section 21, will be superseded for offshore waters by the Special NIS on Marine Climate and Oceanography, and for nearshore waters by the expanded Section 22, Coasts and Landing Beaches.

For NIS in which both Section 21 and Section 26 were issued

Section 21, Military Geographic Regions, issued in accordance with the provisions of the NIS Standard Instructions established June 1951, supersedes the previously published Section 26, then entitled Analysis of Military Regions. Oceanography, issued before January 1952 as Section 21, will be superseded for offshore waters by the Special NIS on Marine Climate and Oceanography, and for nearshore waters by the expanded Section 22, Coasts and Landing Beaches.

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The Committee approved the above statements and forthcoming issues of Sections 21 in the NIS areas involved will bear the appropriate note. In order to alert users of the NIS, a statement incorporating the above and listing the NIS areas affected will be included in the next Quarterly Report.

6. Chapter VI Outline Guide

The Vice-Chairman presented to the State member a copy of the proposals drawn up by CIA for the revision of the Outline Guide of Chapter VI (Economic), and requested that his agency review and comment on the suggested revised outline. (Refer to NIS Committee Meeting No. 144, 13 January 1953). Following submission of State's comments, the matter will be referred to a joint committee to work out any differences as to details.

7. Revision of IAC D-45/12

The Vice-Chairman referred to the proposed revision of IAC D-45/12, dated 9 March 1953, and particularly to Part II of the proposed revision which deals with the automatic dissemination of certain NIS elements to specifically designated non-IAC agencies. He pointed out that the proposed revision of IAC D-45/12 was designed to bring previously approved dissemination of NIS to non-IAC agencies in conformity with the provisions of the recently revised NSCID No. 1.

The Army and Air Force members stated that their policy people had raised questions concerning the automatic dissemination of NIS to non-IAC agencies because of a recent Department of Defense policy statement which emphasized that it is the responsibility of the defense agencies to determine whether non-IAC agencies have an official need for intelligence produced by them.

The Vice-Chairman pointed out that dissemination of the NIS elements to the non-IAC agencies indicated in Part II of the proposed revision of IAC D-45/12 had been approved on a "need to know" basis by previous actions of the NIS Committee, and that these actions reflected the views of all the IAC agencies.

The Vice-Chairman undertook to obtain a copy of the Department of Defense policy statement, and will confer with the IAC/CIA representative in an effort to determine whether there is any actual conflict between that policy statement and the proposed revised IAC D-45/12.

8. Control Statements

The Vice-Chairman reported on the status of the study now underway in CIA with respect to the adoption of uniform control statements on NIS material for use by CIA and the Department of Defense. (Refer to NIS Committee Meeting No. 137, 19 August 1952 and NIS Committee Meeting No. 138, 16 September 1952). He stated that proposals are now being considered by the CIA officials concerned, and it is hoped, therefore, that the entire matter will be resolved in the near future. The Vice-Chairman will keep the members informed as to the progress made in this connection.

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9. Notice on Maintenance Sections

The Vice-Chairman stated that, where appropriate, a notice to the effect that the NIS element is a Maintenance Section stamped on the front sheet of each manuscript copy of the element involved would be very helpful to the D/B staff in processing the material. The members agreed that in future manuscript copies of elements produced under the Maintenance Program would be clearly designated as Maintenance Sections.

10. Draft copies of NIS on Areas 35 through 45

The Navy member informed the Committee of an urgent requirement of the Commander in Chief, Pacific Fleet, for copies of all NIS Sections on Areas Nos. 35 through 45 which are still in draft form. The members approved the request on condition that the material is disseminated as departmental intelligence, and all references to NIS are deleted. D/B and the producing agencies will supply Navy with the draft copies of the NIS elements requested by CINCPAC.

11. Production for March

The Vice-Chairman announced that the production requirement for the month is 144 Sections. There are 96 Sections overdue, and 48 scheduled in March. To date, 8 Sections have been delivered to D/B, of which 5 Sections are scheduled for the month and 3 Sections are overdue from previous months. He informed the members that in order to meet the goal of 8 NIS per year it will be necessary for the agencies to average 53 Sections per month for the balance of FY 1953.

12. Cut-off date for Chapter I

The State member stated that in a discussion of the preparation of Chapter I with a member of the D/B editorial staff the matter of a cut-off date for this study was brought up. The Vice-Chairman reminded the State member that the policy regarding the cut-off date had been laid down at a previous meeting. (Refer to NIS Committee Meeting No. 145, 10 February 1953). Briefly, the policy is that the Chapter I cut-off date will be the most current date feasible; that the Chapter I will be based upon information contained in the related NIS Chapters, and if significant new information has become available subsequent to the cut-off date in the related Chapters such information will be presented in Chapter I with an explanatory footnote or statement in Section 10.

It was further determined that with respect to Chapters II through IX, the agencies will follow the present practice of including significant new information which did not appear in other Sections of the Chapters in the appropriate Introductory Section with an explanatory footnote.

13. Section 22, NIS 100

The Navy member stated that his agency plans to produce Section 22 (Coasts and Landing Beaches) on NIS 100 (Indonesia) during FY 1954, and because of the extensiveness of the coastlines and the large number of landing beaches involved, he

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requested that the Committee consider breaking the area down into six geographic subdivisions, as follows:

Part I	Sumatra
Part II	Borneo
Part III	Java
Part IV	Celebes
Part V	Moluccas
Part VI	New Guinea

He further requested that these various parts be published separately, half during FY 1954 and the remaining half during FY 1955.

The Navy member pointed out that Section 22 results from a joint effort of Army and Navy, and a recent survey by these agencies disclosed that the Sections 22 which have been published to date average 177 landing beaches and 1,990 miles of coast line. NIS Area 100 has approximately 2,700 landing beaches and 30,000 miles of coastline. A breakdown of this area for Section 22 is, therefore, considered highly desirable not only from the collection standpoint but also from the standpoint of usability of the completed document. Further, it would permit publication and dissemination of parts as they are completed rather than holding them up for a year or two awaiting completion of the entire Section.

The Committee agreed to the proposed breakdown of NIS 100 and to the publication of each of the six parts separately.

In response to the Vice-Chairman's question as to the treatment to be accorded the other Sections of the Chapter II, the Army member responded that he felt a great deal of the balance of the Chapter II could be treated in one complete Section. However, he asked for a postponement of a decision on this matter.

With regard to the credit to be given as a result of the breakdown of the Section 22 for NIS 100, the Committee decided to defer consideration of this point until a later date.

#### 14. Army contribution to Section 70

The Army member stated that he had received an inquiry regarding a contribution to Section 70 of NIS 39 (China) by 1 April, and that he was not aware that his agency had responsibility for making a contribution to that NIS element, nor that such a contribution was due for submission to OSI by that date.

The Vice-Chairman stated that under the allocations of production responsibilities for Chapter VII, as outlined by the SEC in its memorandum dated 27 October 1953, each of the service agencies is charged with producing a contribution to Section 70. He undertook to ascertain if the submission date on the element in question was correct. (The Vice-Chairman later determined, and so informed the Army member, that a contribution to Section 70, NIS 39 is scheduled for submission to OSI by 1 April).

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15. Biographic coverage on Key Personalities

The State member stated that an outline of a proposed new Chapter for the presentation of biographic coverage on key personalities in all fields had been drawn up by BI, as a result of discussions as to the desirability of covering such information in one single NIS element. However, his agency has determined that the numerous difficulties that can be foreseen in coordinating contributions to such an element would far outweigh the advantages to be gained by having this data combined in one printed element. Therefore, he felt that further consideration of the proposal should be deferred for an indefinite period, and the Committee agreed to continue the present procedure of treating the subject in the various Sections.

16. The next meeting of the Committee will be held at the call of the Vice-Chairman.

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Distribution:

- 4 - NIS Comm.
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